



**Design Committee Meeting
August 17, 2017 – 4:30 p.m.
Approved Minutes**

I. ROLL CALL – *Silent*

Committee Members Present

Tracey Mendonsa, Chair
Michael Motroni, Vice-Chair
Daniel Wesp

Committee Members Absent

None

Staff Present

Greg Bitter, Planning Manager
Derek Ogden, Senior Planner
Gina McColl, Associate Planner
Matt Todd, Associate Engineer
Joe Mandell, Sr. Deputy City Attorney
Lupe Nelson, Recording Secretary

II. CONSENT CALENDAR

Chair Mendonsa asked if anyone wished to remove any of the items from the Consent Calendar for discussion. Hearing none, Chair Mendonsa asked for a motion to approve the Consent Calendar as listed below:

A. MINUTES OF JUNE 15, 2017

MOTION

Committee Member Motroni made the motion, which was seconded by Committee Member Wesp, to approve the Consent Calendar item as submitted.

The motion passed with the following vote:

Ayes: Motroni, Wesp

Noes: None

Abstain: Mendonsa

III. NEW BUSINESS

A. INFILL PCL 229 – DUTCH BROTHERS COFFEE KIOSK – 715 SUNRISE AVE. – FILE # PL17-0101

Associate Planner, Gina McColl, presented the staff report and responded to questions.

Chair Mendonsa opened the public hearing and invited comments from the applicant and/or audience.

Applicant, Brian Place, Place Industries, Inc., addressed the Committee and responded to questions. He stated he had received a copy of the staff report and was in agreement with staff's recommendations.

Public Comment:

- None

Committee Discussion:

- Good location.
- Approve of the queuing and double stacking of vehicles
- Nice to have an aesthetic pleasing project on this site.

Chair Mendonsa closed the public hearing and asked for a motion.

MOTION

Committee Member Motroni made the motion, which was seconded by Committee Member Wesp, to adopt the four (4) findings of fact for the Design Review Permit and approve the Design Review Permit subject to the seventy-six (76) conditions of approval.

The motion passed with the following vote:

Ayes: Motroni, Wesp, Mendonsa

Noes: None

Abstain: None

IV. REPORTS: COMMISSION/STAFF

Commission Reports

- None

Staff Reports

- The Water Efficient Landscape Design and Streetscape Planting report will be heard at the September Design Committee meeting as Parks and Recreation staff were unable to attend this meeting.

V. ORAL COMMUNICATION

Chair Mendonsa opened the Oral Communication. Hearing none, Chair Mendonsa closed the Oral Communication.

VI. ADJOURNMENT

Chair Mendonsa asked for a motion to adjourn the meeting.

MOTION

Committee Member Wesp made the motion, which was seconded by Committee Member Motroni, to adjourn the meeting.

The motion passed unanimously at 4:43 p.m.